

Staff Senate

January 14, 2019

GUC 200

Meeting Minutes

- I. Call meeting to order-Senate President, Bishop Alexander, called the meeting to order at 10:00 a.m.
- II. Roll call and introduction of Proxies. Members present and compromising a quorum were, Ms. Bliss Adkison, Ms. Lillian Akin, Mr. Bishop Alexander, Ms. Laura Beasley, Ms. Melissa Bolton, Ms. Gigi Broadway, Mr. Mitch Coffman, Ms. Salena Denton, Ms. Jamie Flippo, Ms. Jennifer Irons, Dr. Kevin Jacques, Ms. Janet Jones, Dr. Molly Mathis, Mr. Ben Ray, Ms. LaNita Riant, Mr. Jarrod Russell, Ms. Tiffany Simmons, Mr. Michael Smith, Ms. Amy Thompson, Ms. Christy Waters, Mr. Russ Wilson and Mr. Jeremy Woods. Proxies were Ms. Margaret Brown for Ms. Ginger Gatlin and Ms. Olivia Bradford for Ms. Regina Sherrill.
- III. Approval of Minutes- Dr. Mathis asked that her name and title be updated to her new name and title as well have Dr. Jacques title updated to his new title. Changes will be updated before publishing to the website. Ms. Thompson made a motion to approve the minutes from the November meeting. Ms. Beasley seconded and the motion carried.
- IV. Approval of Agenda-Ms. Beasley made a motion to approve the agenda for the January 14, 2019 meeting as amended. Ms. Akin seconded and the motion carried.
- V. Staff Senate President's Report- President Alexander just wanted to welcome everyone back after the holidays and thank everyone for the great job they do on the Staff Senate.

VI. Committee Reports

- a. Ms. Thompson gave an update on what she has lined up for the UNA Wellness Day on February 14. She will be meeting with the subcommittee soon to make final plans.
- b. Staff Employee Performance Evaluation Form-Mr. Smith stated that the current form was in the process of being amended. He plans to bring the new proposed form to the February Staff Senate Meeting for the members to review.
- c. Merit-Based Compensation Incentive Program-Ms. Thompson and President Alexander have met with Ms. Catherine White. They plan to have another meeting with her the end of February. They will have an update at the February meeting.
- d. Staff Affairs- Mr. Russ Wilson was appointed Chair of this subcommittee by President Alexander. Mr. Wilson stated that he will schedule a meeting with the members of the committee to discuss any issues.
- e. Distinguished Staff Employee of the Year- Would like to have nominations by March.
- f. Staff Attitudes Survey

VII. Unfinished Business-None

VIII. New Business

- a. Proposed Amendment to UNA Staff Senate Bylaws-Dr. Jacques made a motion that athletic coaches be added to the proposed amendment. Ms. Bolton made a motion to approve the proposed amendment with coaches added. Ms. Beasley seconded and the motion carried.
- b. Student Complaint Policy- Dr. Mathis and Mr. Smith each pointed out several misspellings and grammatical errors in both the procedures document as well as the form. Ms.

Adkison made a motion to approve with suggested changes.
Mr. Smith seconded and the motion carried.

IX. Discussion

Ms. Bolton asked where we were on the Tuition Remission Policy. Mr. Russell stated that it was still in the hands of Faculty Senate and hopefully there would be an update soon.

X. Announcements

- a. Next Staff Meeting, February 11, 2019, 10am GUC200
- b. Miss UNA Pageant, Jan. 26, 2019, Norton Auditorium, 5:00pm
- c. Step Sing 2019, Feb. 8-9, Norton Auditorium, 7pm
- d. Wellness Day 2019, Feb. 14th, GUC Atrium, 10am-2pm
- e. Faculty/Staff Executive Forum, Feb. 21st, 3pm

XI. Adjournment- Ms. Bolton made the motion to adjourn. Ms. Akin seconded and the meeting adjourned at 10:46am.